Meeting Agenda

- Welcome & Introductions

- Region III Officers

- Special Guest!

- Society, Region, & Chapter Overview

- Sniffing Around Together

- The Future of Region III

- Questions

Hard stop at 2:55 PM

Welcome!

Introductions

- Your name

- Which Chapter you are a member?

- ASSP role(s)

- Your current job title and where you work

- How long have you worked in the Profession?

Region III Officers

2025-2026 Region III Officers

Regional Title	Regional Leader	Regional Title	Regional Leader
Region III Vice President	Abby Holovach	ARVP Prof. Development	Stan Gregory
Deputy Regional Vice President	**TBD – Need nominations!**	ARVP Chapter Affairs	Lynn Richardson
North Area Director	Ketha Molina	ARVP Government Affairs	**Dustin Hickey**
South Area Director	Patricia Reed	ARVP IDEA (Inclusion, Diversity, Equity, Accessibility)	Jennifer Hsu
ARVP Finance	**Stevan Parker**	ARVP Student Sections	Jeanne Rannells
ARVP Communications	**Rachel Palmeri**	Awards and Honors Chair	Lynn Richardson
PDC Chair	Stevan Parker	PDC Co-Chair	Belynda Powers
PDC Liaison	Jeff Costlow		

A word from our Special Guest!

Stephanie Johnson

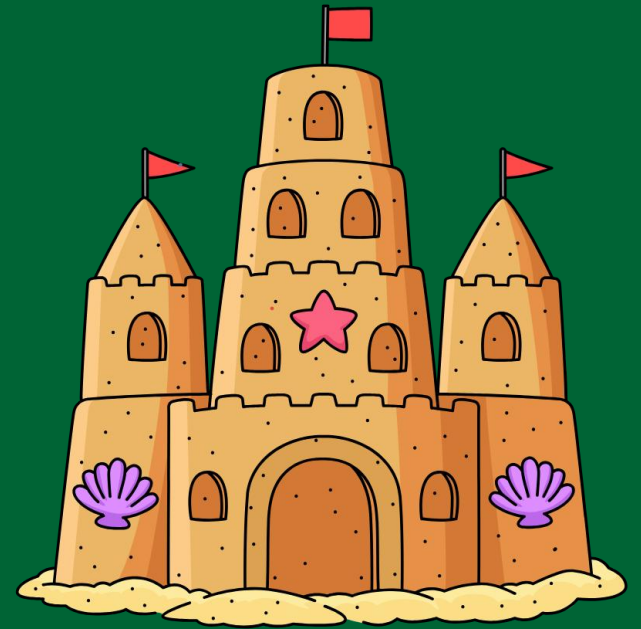

Thank you for your leadership.

Board of Directors 2025–2026

Director-at-Large

ASSP Strategic Plan

ASSP's Strategic Plan (2023 – 2028)

Our Mission

We are the community that protects people, property and the environment.
Our mission reflects our role as the guardians of workplace safety. Our ultimate goal is to have all workers return home to their loved ones safe, healthy and well each day.

Our Vision

Safety, health and well-being are inherent rights of every worker.
Our vision is an ideal to which we aspire, recognizing that this work requires collaboration with regulatory bodies, businesses and nongovernmental organizations as well as our community of safety and health professionals.

ASSP's CLEAR Values

Our Values

Our CLEAR values guide our behavior, decisions and actions. Including these values in our strategic plan emphasizes our commitment to community and continued excellence.

Society, Region, and Chapter Overview

Brand Promise

Who Are We

ASSP is a global association for occupational safety and health professionals.

What Do We Do

We provide education, standards development, advocacy, and a professional community to support the advancement of our members and the profession, as a whole.

Why Does It Matter

Our members are dedicated to creating safe work environments by preventing workplace fatalities, injuries, and illnesses. Sound safety practices are both socially responsible and good business, leading to increased productivity, and better reputation, and higher employee satisfaction.

ASSP Governance

Articles of Incorporation

Governing Document between IL and ASSP

Bylaws

Governing Document between ASSP and Members

Society Operating Guidelines
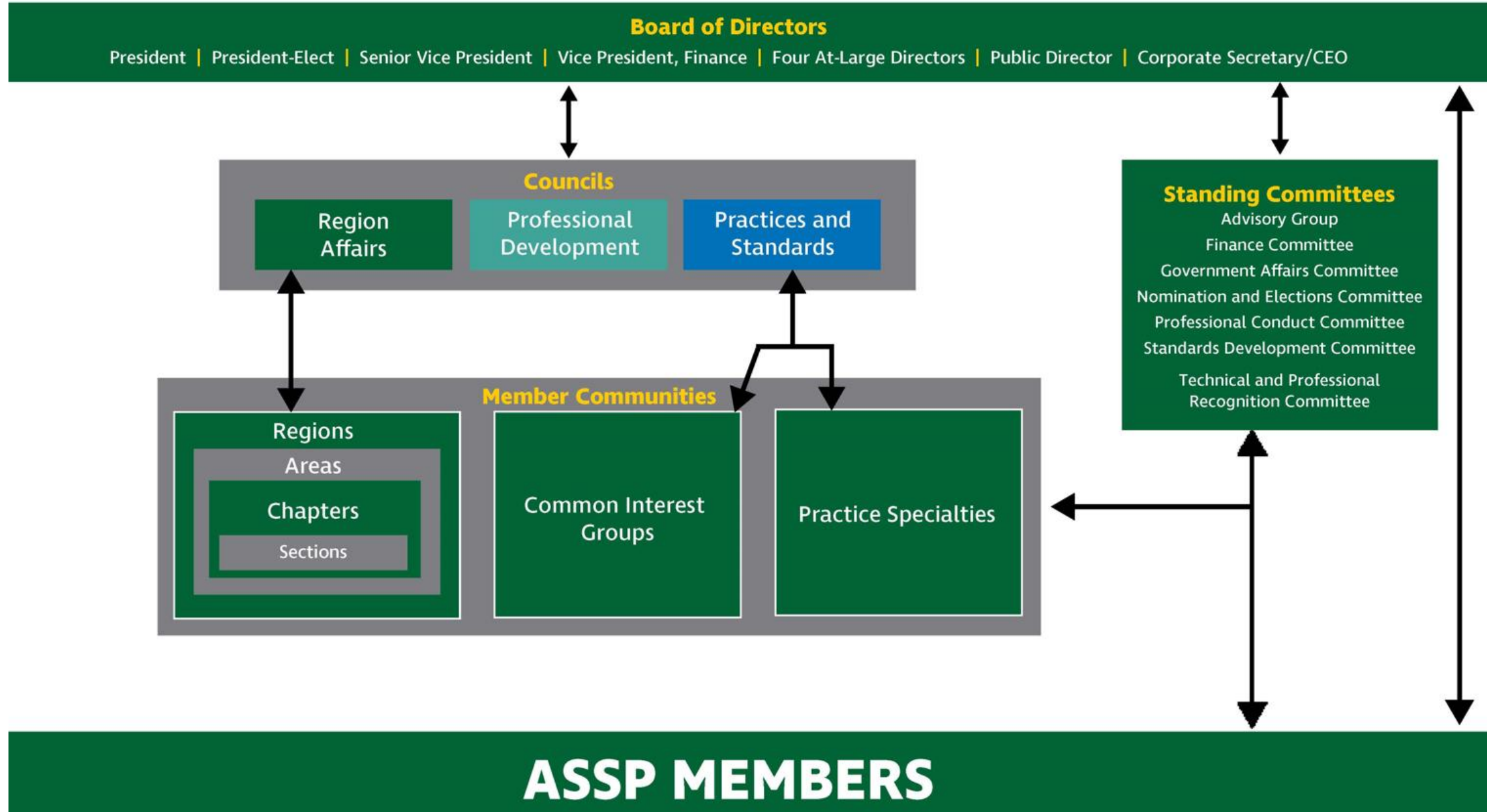
Operating Guidelines

Practice

Informal Culture

High Ethical and Governance Standards

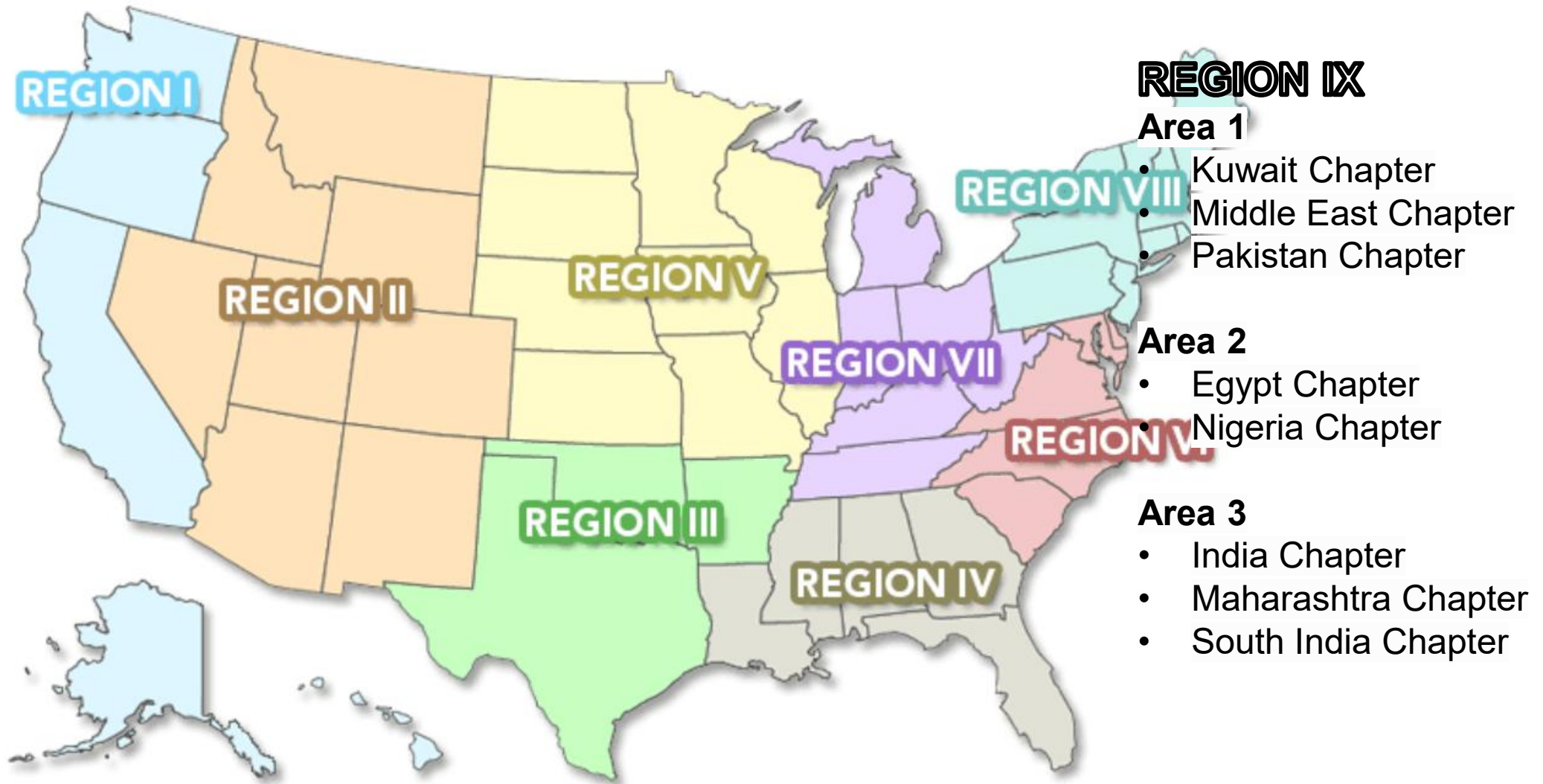Incorporated in Illinois as a 501 (c) 6 Non-Profit Professional Society

ASSP Governance Model

Board of Directors

President | President-Elect | Senior Vice President | Vice President, Finance | Four At-Large Directors | Public Director | Corporate Secretary/CEO

Councils

Region Affairs | Professional Development | Practices and Standards

Standing Committees

Advisory Group
Finance Committee
Government Affairs Committee
Nomination and Elections Committee
Professional Conduct Committee
Standards Development Committee

Technical and Professional Recognition Committee

Member Communities

Regions
Areas
Chapters
Sections

Common Interest Groups

Practice Specialties

ASSP MEMBERS

ASSP by Region

REGION IX

Area 1
- Kuwait Chapter
- Middle East Chapter
- Pakistan Chapter

Area 2
- Egypt Chapter
- Nigeria Chapter

Area 3
- India Chapter
- Maharashtra Chapter
- South India Chapter

Region III Chapters

North Area Chapters

- Arkansas
- East Texas
- Fort Worth
- Oklahoma City
- South Plains
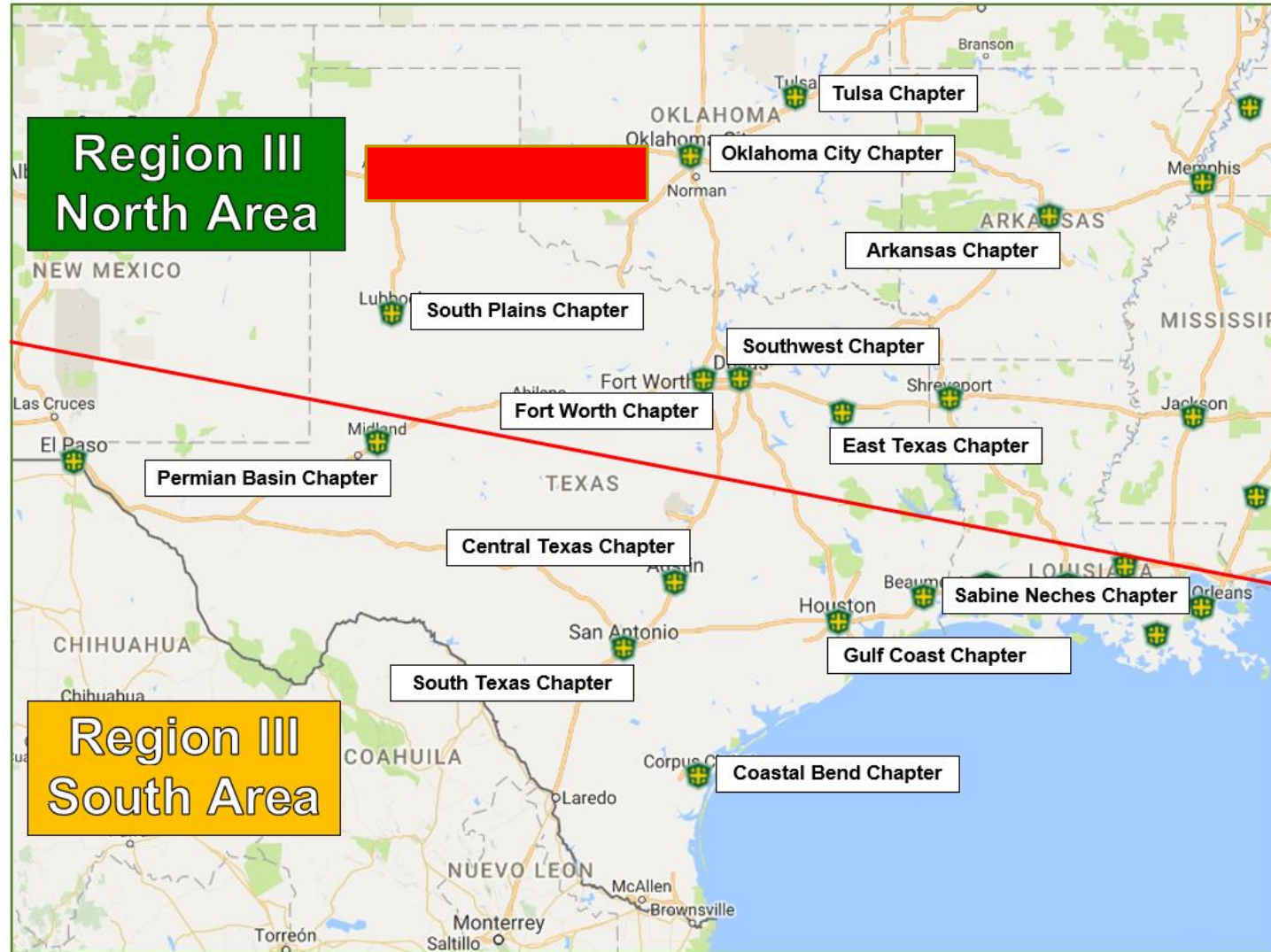- Southwest
- Tulsa

South Area Chapters

- Central Texas
- Coastal Bend
- Gulf Coast
- Permian Basin
- Sabine Neches
- South Texas

Areas within Region III

Our Student Sections

- **7 Parent Chapters**

- **13 Student Sections**

- **Offered Degrees:**
  - Associates (AAS)
  - Bachelors (BS & BAAS)
  - Masters (MS & MPH)

- **Academic Programs:**
  - Safety Engineering
  - EHS Management
  - Industrial Hygiene
  - Occ Safety & Heath
  - Environmental Science
  - Occ Safety Compliance Tech
  - Fire Protection & Safety Tech

- **Over 350 students***
  * Number will fluctuate once school begins
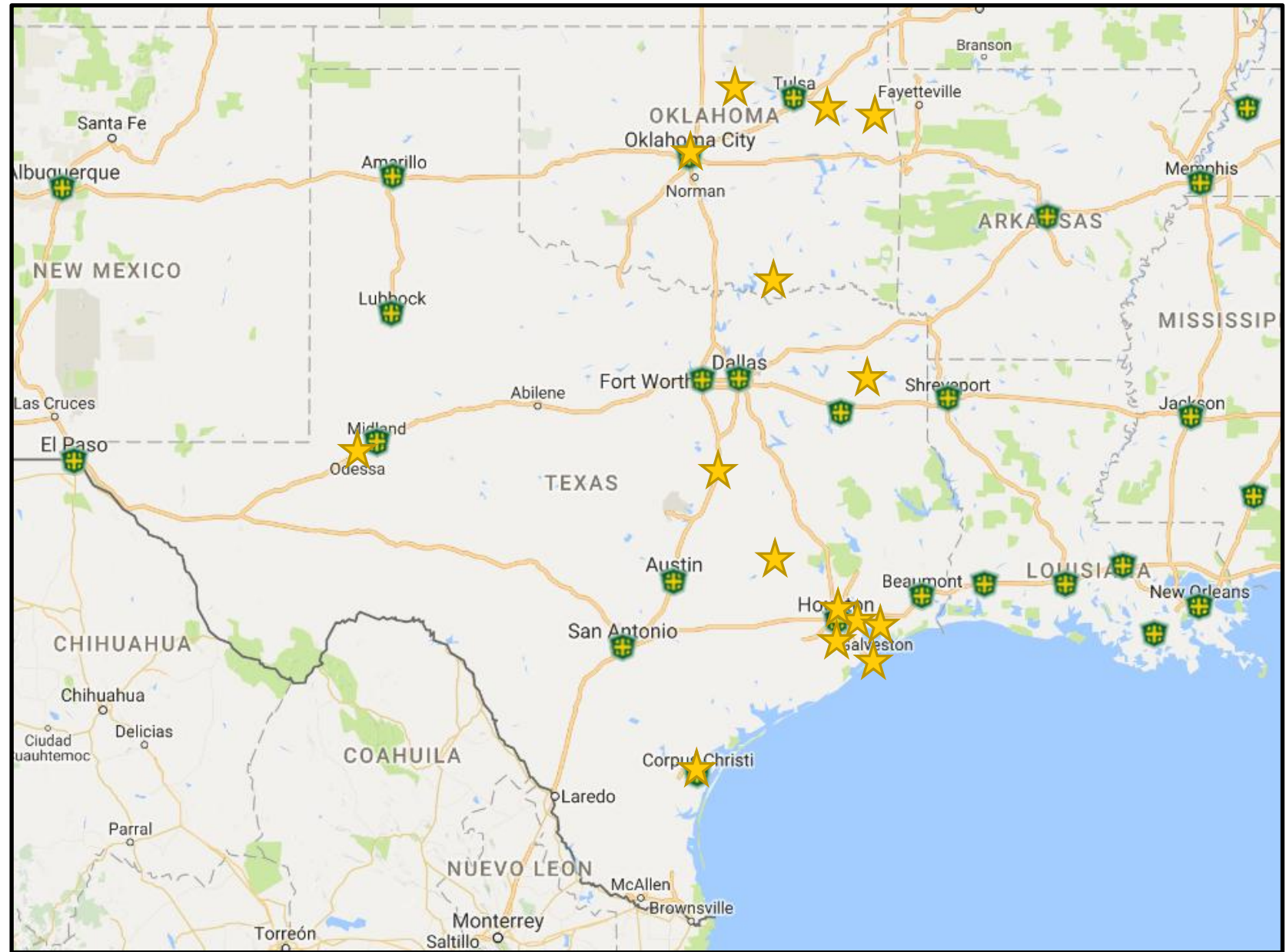
Region III – Student Sections

#	Parent Chapter	Student Section Name	Location
1	Central Texas	Texas A&M University System	College Station, TX
		Texas State Technical College	Waco, TX
2	Coastal Bend	Del Mar College	Corpus Christi, TX
3	East Texas	Kilgore College	Kilgore, TX
4	Gulf Coast	College of Mainland	Texas City, TX
		San Jacinto College	Pasadena, TX
		University of Houston - Clear Lake	Clear Lake, TX
		University of Houston - Downtown	Houston, TX
5	Oklahoma City	University of Central Oklahoma	Edmond, OK
		Oklahoma State University	Stillwater, OK
6	Southwest	Southeastern Oklahoma State University	Durant, OK
7	Tulsa	Northeastern State University	Broken Arrow, OK
		Northeastern State University	Tahlequah, OK

What is the COMT?

ASSP Community Tools

Chapters
Chapter Operations Management Tool (COMT)

The Chapter Operations Management Tool (COMT) was created to assist Chapter's with planning their annual activities and events, tracking performance, and sharing their successes and challenges with the Society.

Chapter Operations Management Tool

Planning

Feedback & reporting

Chapter recognition

Chapter Operations Management Tool: Structure

Reporting Requirements

Operational Activity Requirements

Member Value Requirements

Additional Member Value Activities

ASSP Community Tool Outline

| Section 4 | Section 1 |
| Section 3 | Section 2 |
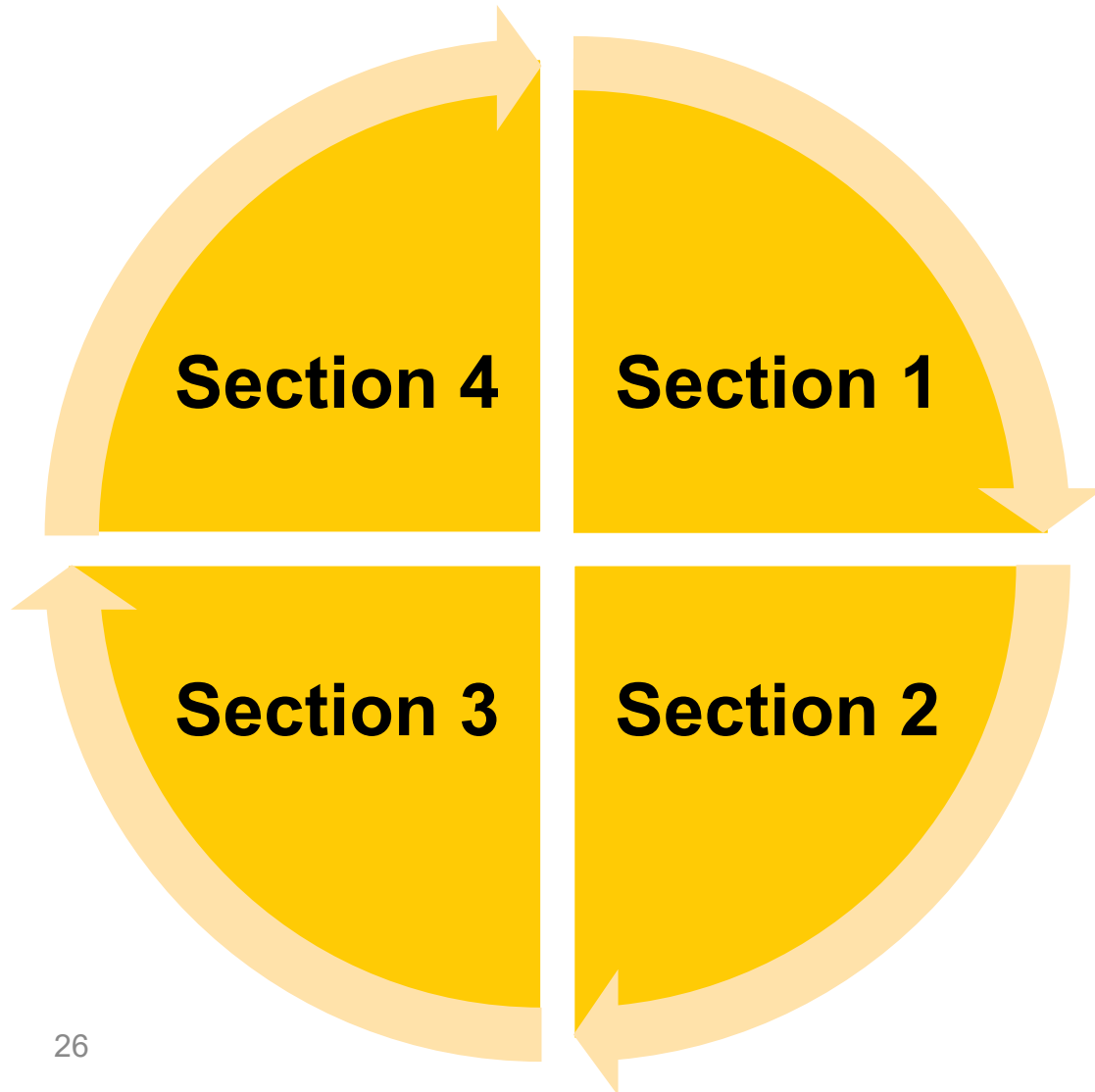
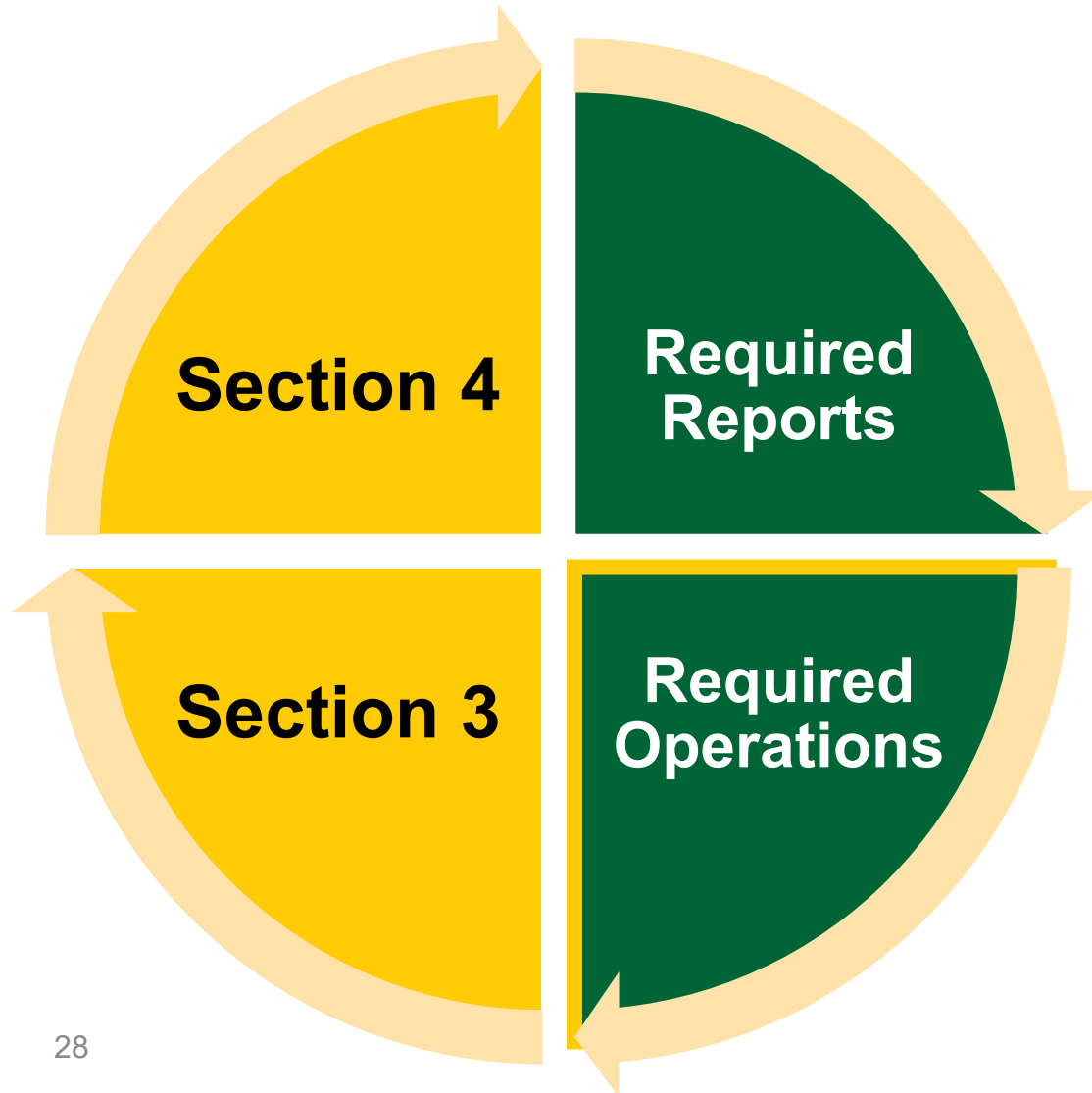These tools focus on the items that are considered most important to a successful year of providing outstanding value to members.

ASSP Community Tool Outline

Section 4

Required Reports
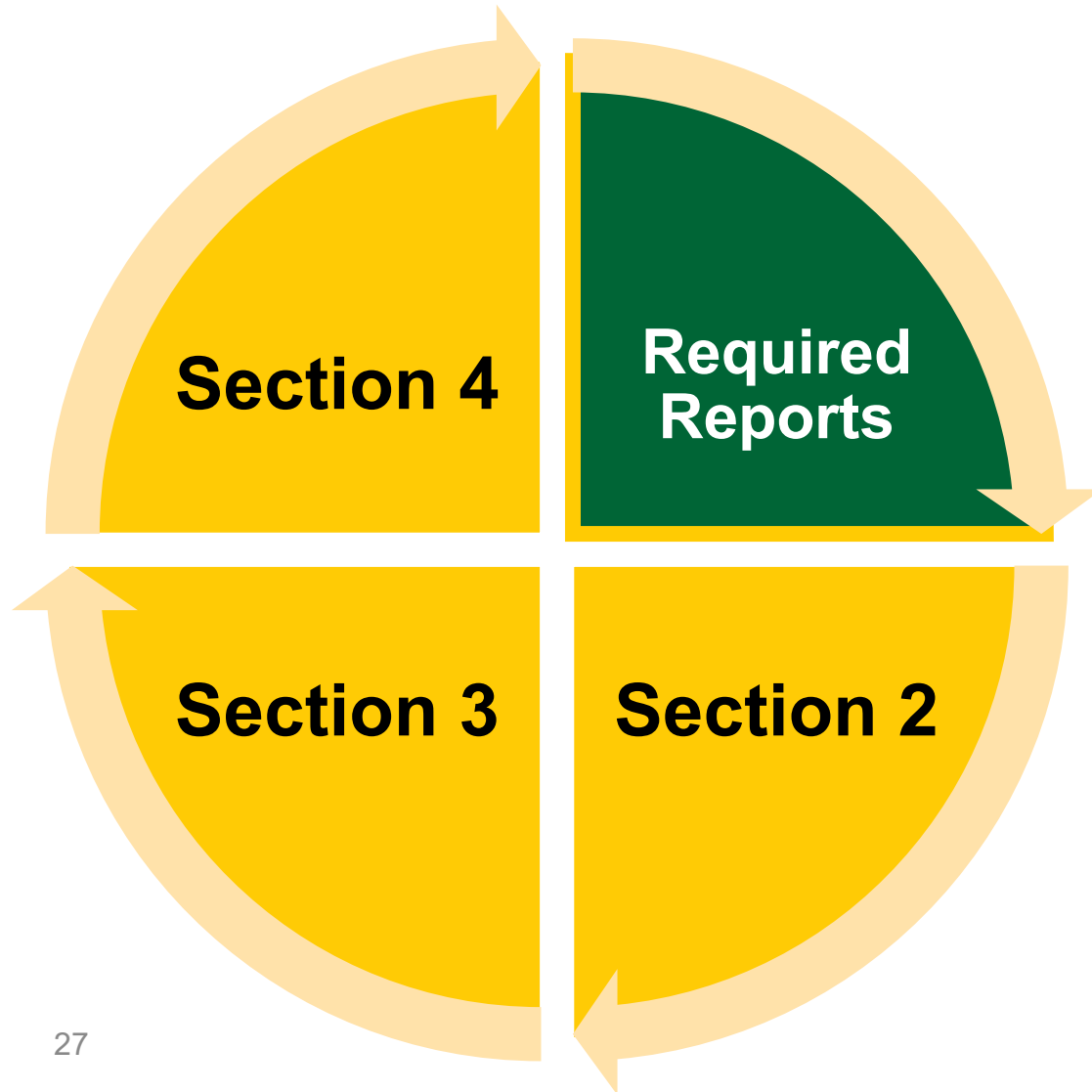
Section 3

Section 2

Required Reporting:
- Operational Plan
- Leadership Report
- Financial Report

ASSP Community Tool Outline

Operational Requirements:

- Nominations and Elections Committee
- Website Updates
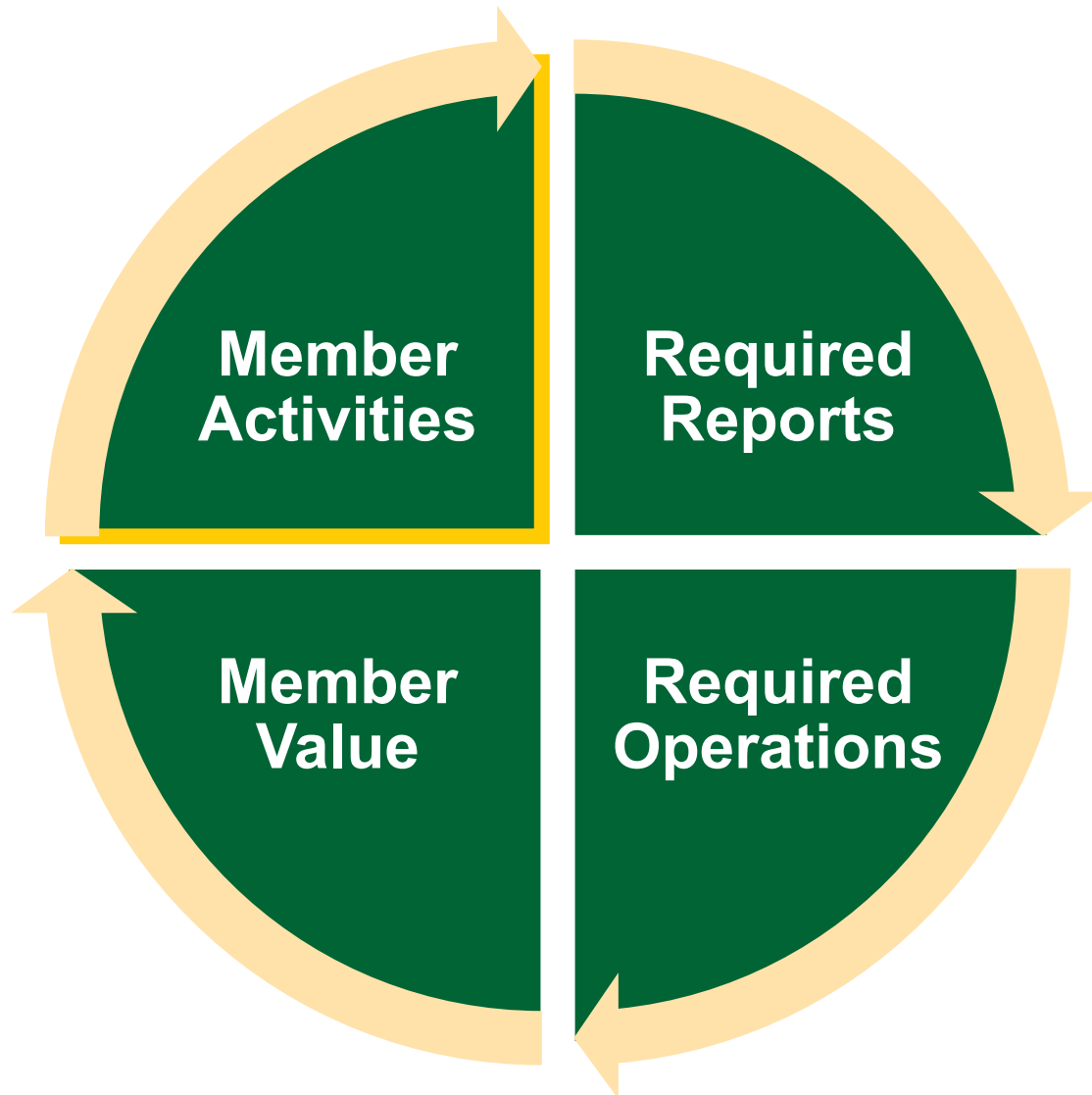- Communicating with Members
- ROC Meetings

ASSP Community Tool Outline

Section 4

Required Reports

Member Value

Required Operations
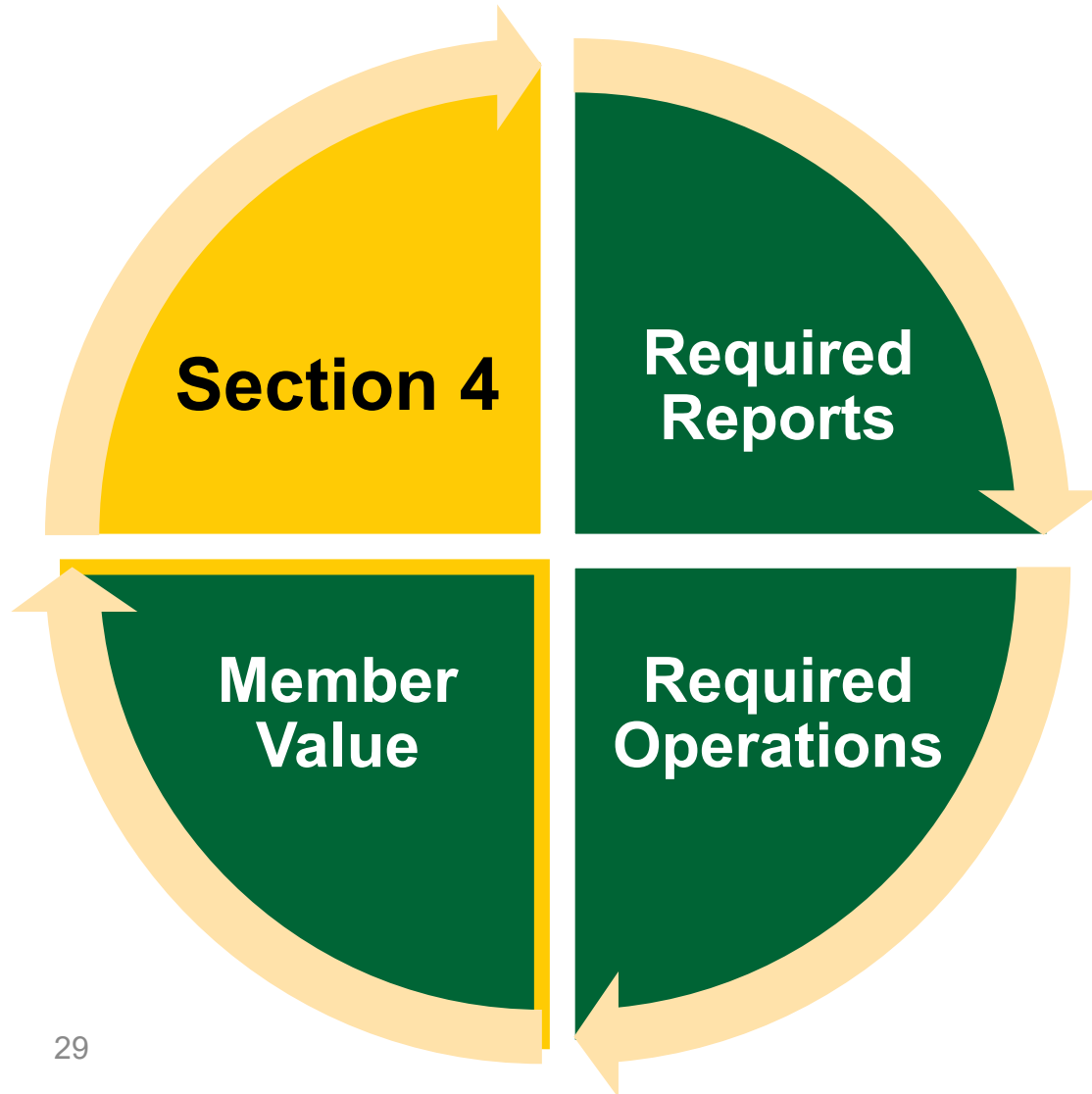
Member Value:
- Does EC Meet Regularly?
- How does EC serve members?
- Support ASSP's Mission and Strategic Areas
- How many Chapter Meetings are you holding?
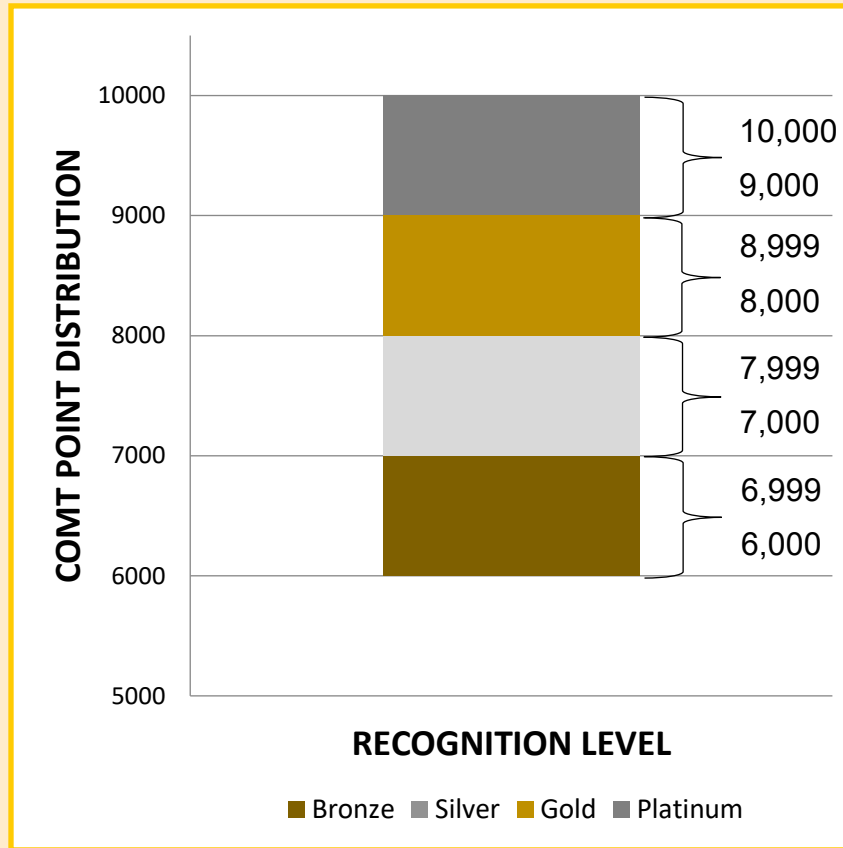
ASSP Community Tool Outline

Member Activities:

- Career / Professional Development Opportunities
- Develop Leadership Skills
- Offer CEUs
- Expand Professional Network

ASSP Community Tool Outline

Chapters

Chart showing COMT POINT DISTRIBUTION vs RECOGNITION LEVEL with values:
- 10,000 to 9,000 (Platinum)
- 8,999 to 8,000 (Gold)
- 7,999 to 7,000 (Silver)
- 6,999 to 6,000 (Bronze)

Legend: Bronze, Silver, Gold, Platinum

THAT'S US, ALL DAY, BABY!

PLATINUM

AMERICAN SOCIETY OF SAFETY PROFESSIONALS

2023-24 Chapter Operations Management Tool (COMT)

YOU CAN DO IT!

Welcome South Texas Chapter

ASSP chapter communities are charted to deliver value to local members through strong programs. Society Operating Guideline 8.5 outlines the requirements that ensure that ASSP members are being well-served for chapters to maintain their charter.

We encourage you to use the 2023-24 Chapter Operations Management Tool (COMT) continually throughout the year to plan and track your chapter activities and upload required reports throughout the program year (July 1 - June 30).

You can edit your work on any section by clicking Previous Page at the bottom of each page.

Please visit the Chapter Operations Management Tool page in Community Leader Resources for tools and information that will help you. The COMT Guidance document has more information and suggestions for other activities for each question in the COMT and the COMT Plan Template can be used to track your plans and progress at a glance. Use these tools, or contact your regional vice president, area director or the ASSP Chapter Services team for support.

You must finalize your activities and information and submit this report during the submission period of June 7 - June 30, any SOG requirements (400 pts) missing can result in NO RECOGNITION. You must submit your final report no later than June 30, after that no changes will be allowed.

This tool also serves as your chapter's required annual report. The submission period is June 7 - June 30, during which time a submit button will appear on the final review page. Click submit after you have reviewed and verified all your information and no later than June 30.

If you ever have any questions about the functionality of the COMT or experience technical issues, please contact the Chapter Services Team.
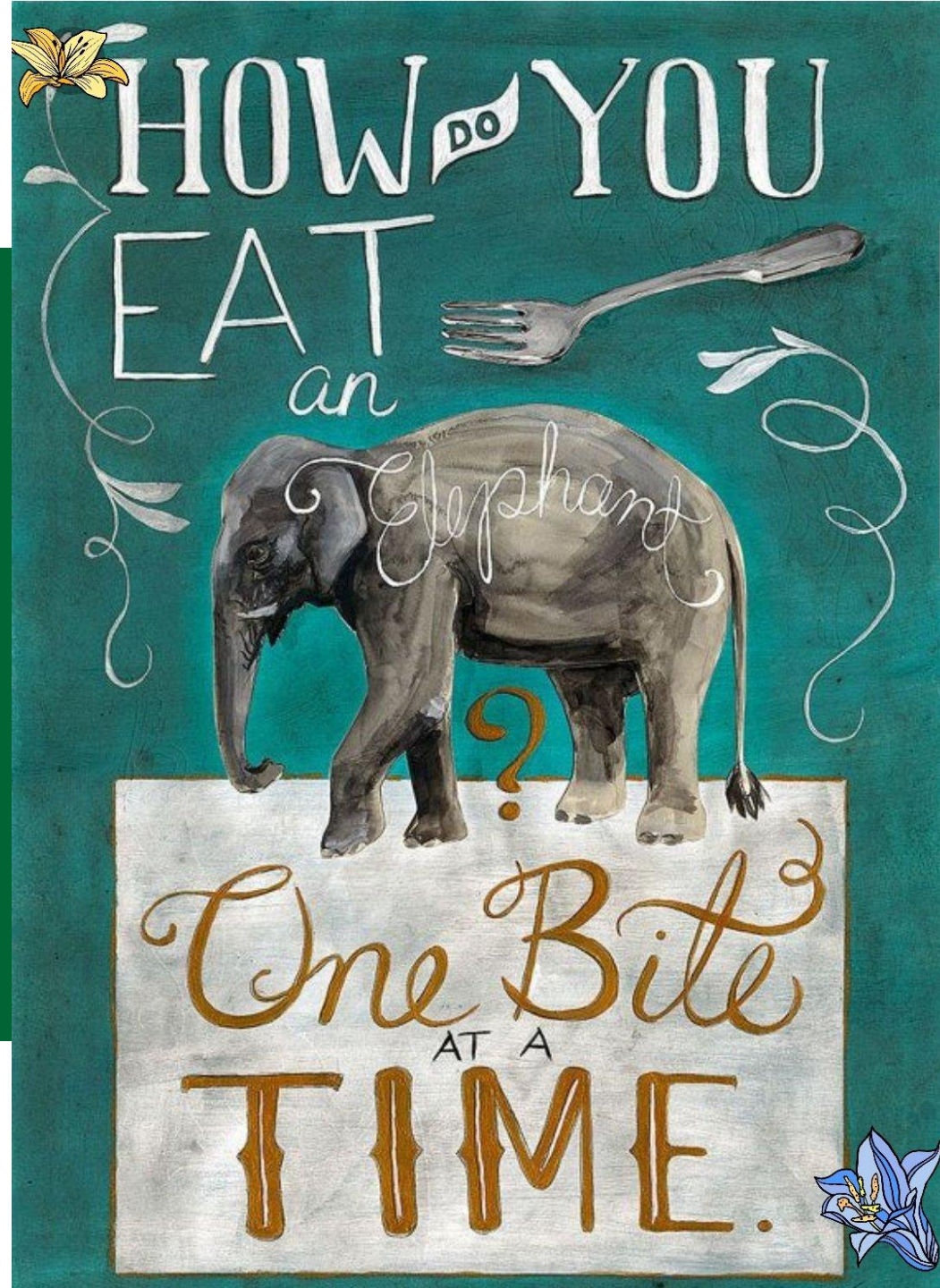
Your region is: **Region III**

Your chapter is: **South Texas Chapter**

Save & Continue

Chapter Operations Management Tool: Early Activities to Report

- Upload 2025 – 2026 Operational Plan by August 15

- July – September web updates

- Attend Fall Regional Operating Committee meeting

- Leader training & transition activities

Chapter Operations Management Tool: Road to Success is PLANNING!

President: Calendar Tracker

You will need to add in your own Executive Committee Meeting dates, Technical Meeting/Virtual Meeting/Tour dates, Socials, and anything else important that pops up! **Plan out your year NOW to start strong and finish strong!**

Month	Day	Activity	Location
July	1st	New Chapter year begins	N/A
	16th	Executive Committee - Annual Planning Meeting *Review your Chapter Bylaws, Budget, Chapter Calendar*	TBD
	18th	Summer ROC Meeting (virtual) & New Presidents Orentiation – Kickoff!	Virtual
	21st	ASSP Leadership Conference	Orlando, FL
	22nd – 24th	ASSP Safety 2025	Orlando, FL
	End-of-Month	Update Chapter website	Online
	End-of-Month	Check out your COMT link and get familiar	Online
August	15th	Operational Plan must be uploaded to COMT!!!	Online
	TBD	Region III PDC Monthly Planning Call	Virtual
	TBD	Issue General Membership Poll for Valuable Feedback & COMT Points	Online/email
	End-of-Month	Update Chapter website	Online
	End-of-Month	Update your online COMT form	Online
September	1st	President's Bi-Monthly Report Due to Your AD (July - August)	Virtual
	TBD	Region III Fall ROC Meeting	Tulsa, OK
	22nd – 24th	Region III PDC	Tulsa, OK
	22nd – 24th	Region III Student Leadership Conference	Tulsa, OK
	End-of-Month	Be sure your Chapter leaders have completed their online ASSP training	Virtual

Month	Day	Activity	Location
	End-of-Month	Update Chapter website	Online
	End-of-Month	Update your online COMT form	Online
October	TBD	Leadership Conference	Virtual
	TBD	Region III Fall Town Hall Meeting	Virtual
	End-of-Month	Update Chapter website	Online
	End-of-Month	Update your online COMT form	Online
November	1st	President's Bi-Monthly Report Due to Your AD (September – October)	Virtual
	TBD	Region III PDC Monthly Planning Call	Virtual
	EOM	Issue General Membership Poll for Valuable Feedback & COMT Points	Online/email
	End-of-Month	Update Chapter website	Online
	End-of-Month	Update your online COMT form	Online
December	TBD	Region III PDC Monthly Planning Call	Virtual
	End-of-Month	Update Chapter website	Online
	End-of-Month	Update your online COMT form	Online
January	1st	President's Bi-Monthly Report Due to Your AD (November – December)	Virtual
	TBD	Region III PDC Monthly Planning Call	Virtual
	End-of-Month	Call for New Chapter Leadership Nominations for March Ballot	Virtual
	End-of-Month	Initiate Nominations & Elections (N&E) Committee; Initiate Awards & Honors Committee	N/A
	End-of-Month	Update Chapter website	Online
	End-of-Month	Update your online COMT form	Online
February	End-of-Month	Chapter SPY Award Selection	N/A

Chapter Operations Management Tool: Road to Success is PLANNING!

Sun 27	**Mon** 28	**Tue** 29	**Wed** 30	**Thu** 31	**Fri** 1	**Sat** 2
				REGION III - Hold your Annual Planning Meeting with your Chapter EC REGION III - Check the health of your online COMT – keep it current!		
3	4	5	6	7	8	9
10	11	12 3:00 PM 2025 Region III PDC Planning 3:00 PM [EXTERNAL] FW: [EXTERNAL] 2025 Region III PDC Planning Committee Meeting	13	14 12:00 PM DFW Environmental Pros' August Lunch-and-Learn	15 REGION III - Operational Plan must be uploaded to online COMT Form	16
17	18 8:30 AM Free DOT Hazmat/RCRA Training Webinar	19	20	21	22	23
24	25	26	27	28	29 REGION III - Issue General Membership Poll for Valuable Feedback & COMT Points REGION III - Update Your Chapter Website for COMT Credit REGION III - Check the health of your online COMT – keep it current!	30

Chapter President's Reports

Sniffing Around Together

https://www.assp.org/Login?ReturnUrl=%2f%3f_ga%3d2.66983214.1672020151.1718041629-1424748436.1603300009
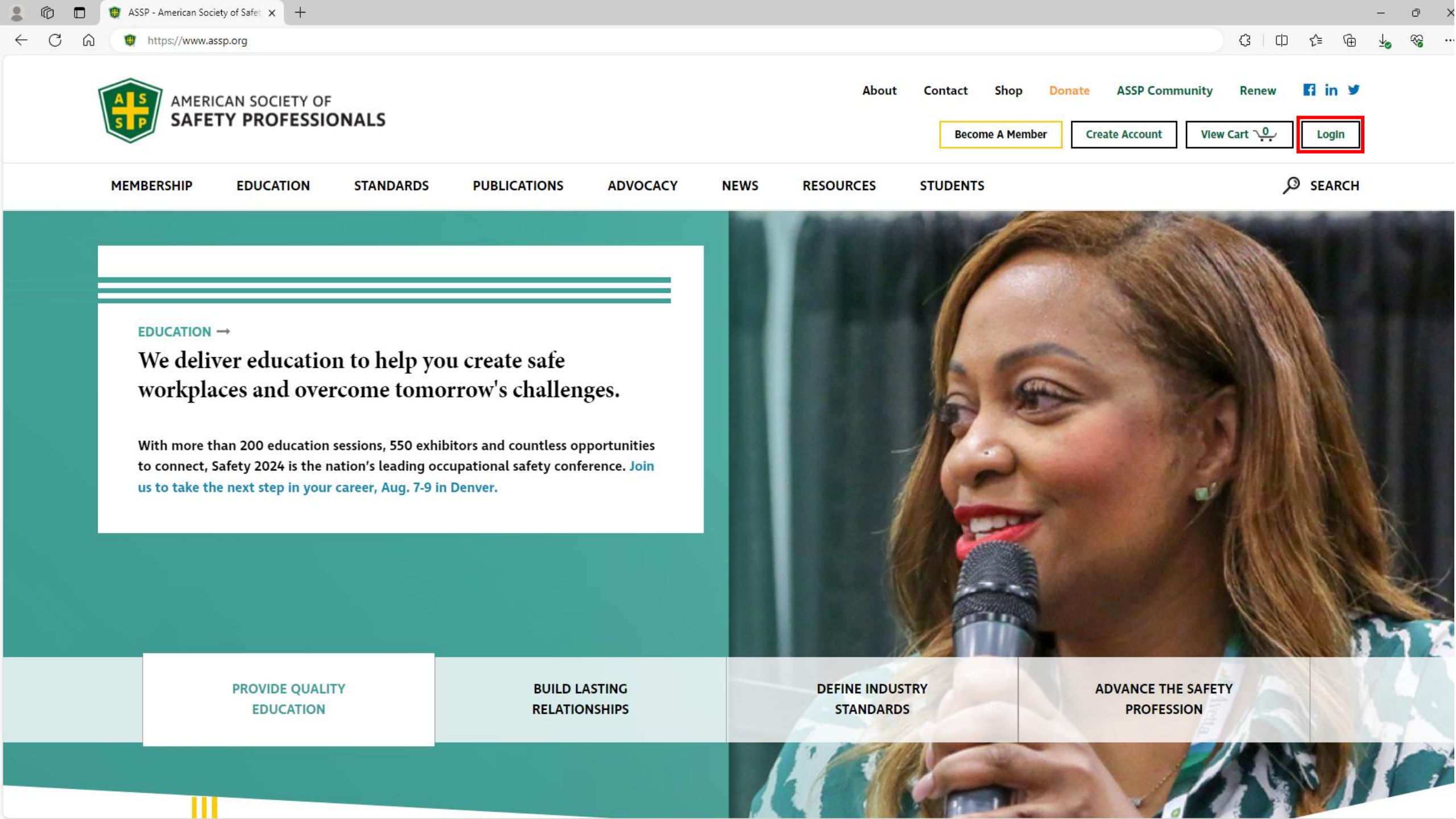
AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

About   Contact   Shop   Donate   ASSP Community   Renew

Become A Member   Create Account   View Cart 0   Login

MEMBERSHIP   EDUCATION   STANDARDS   PUBLICATIONS   ADVOCACY   NEWS   RESOURCES   STUDENTS   SEARCH

Welcome. Please log in.

Welcome to the ASSP website.

To continue please log in.

User Name:

Password:

Login

New User   Forgot Password?

Create New Account

https://www.assp.org

AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Become A Member   My Account   View Cart 0   Logout

MEMBERSHIP   EDUCATION   STANDARDS   PUBLICATIONS   ADVOCACY   NEWS   RESOURCES   STUDENTS   🔍 SEARCH

Our more than 35,000 members lead, manage, supervise, research and consult on occupational safety and health across all industries and represent diverse voices across age, gender and ethnicity.

Membership

Awards and Honors →

Community Leader Resources →

Join/Renew →

ASSP Gear →

Benefits & Qualifications →

Elections →

Membership Directory →

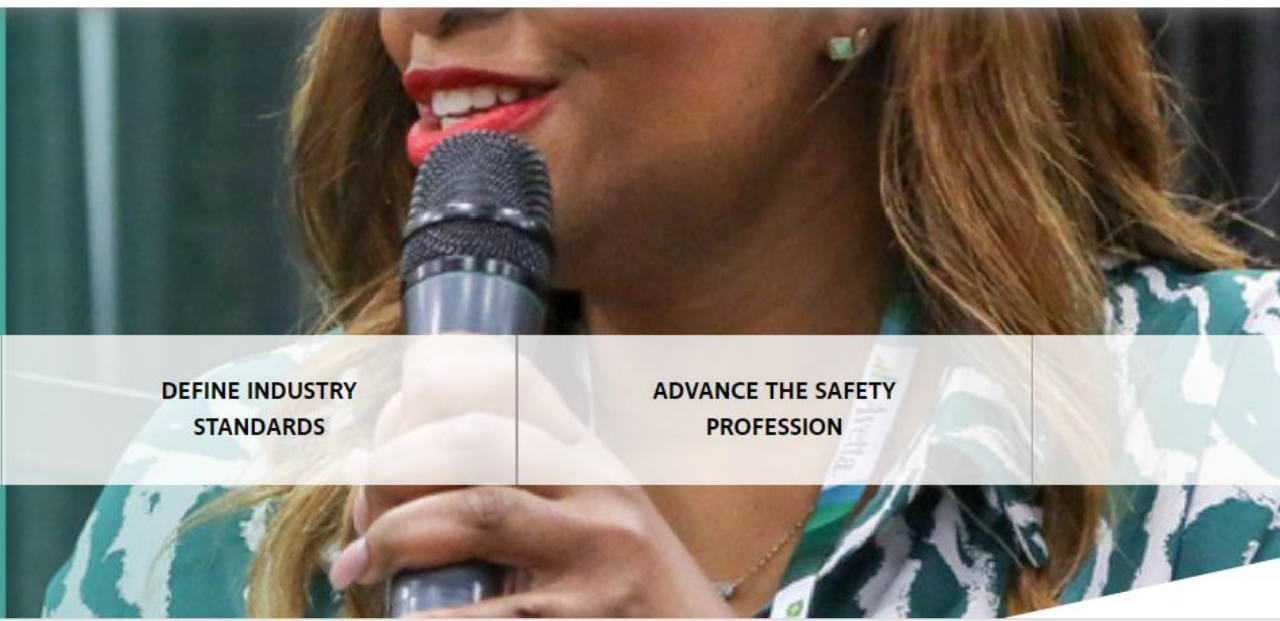Communities →

Get involved →

Volunteer Leadership →

us to take the next step in your career, Aug. 7-9 in Denver.

PROVIDE QUALITY
EDUCATION

BUILD LASTING
RELATIONSHIPS

DEFINE INDUSTRY
STANDARDS

ADVANCE THE SAFETY
PROFESSION

AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Community Leader Resources

CLR

Chapters +

Common Interest Groups +

Practice Specialties +

Featured

Jumpstart Your Learning →

Access our latest free webinars, articles and more.

Advance Your Career →

Earning an ASSP certificate can enhance your career.
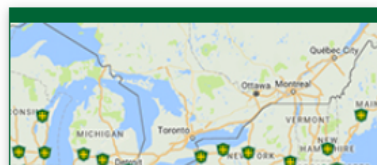
Get Insight & Analysis →

Learn about the latest trends in

ASSP and its volunteer member community leaders connect great resources and great people to help members grow professionally through education, networking and leadership opportunities.

Community Leader Resources

Whether you are getting ready to step up as a leader of your member community, have just taken office or have been involved for years, we want to ensure that you have the tools and resources you need to be a successful volunteer leader.

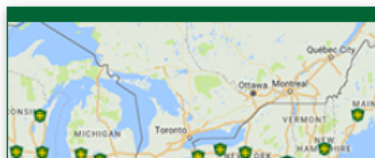## Explore the opportunities and resources for your community.

AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

About   Contact   Shop   Donate   ASSP Community   Renew

Become A Member   My Account   View Cart 🛒 0   Logout

MEMBERSHIP   EDUCATION   STANDARDS   PUBLICATIONS   ADVOCACY   NEWS   RESOURCES   STUDENTS   🔍 SEARCH

Community Leader Resources

📇 **CLR**

Chapters —

- Chapter Leadership Roles
- Section and Student Section Leadership Roles
- Regional Vice President and Area Director Tools
- Chapter Leadership Training
- Chapter Member Engagement ➕
- Chapter Management ➕
- Chapter Communications ➕
- Government Affairs Toolkit
- Chapter Quick Links

ASSP and its volunteer member community leaders connect great resources and great people to help members grow professionally through education, networking and leadership opportunities.

Community Leader Resources

Whether you are getting ready to step up as a leader of your member community, have just taken office or have been involved for years, we want to ensure that you have the tools and resources you need to be a successful volunteer leader.

Explore the opportunities and resources for your community.

The Region III Google Drive = Your Best Friend!

https://drive.google.com/drive/folders/1F3ObVBkKjju9P_YSHsu7n_ufiKkq3T4O?usp=sharing

Annual Chapter Operations Planning

AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

ATTACHMENTS:

1) Current 2022-2023 Chapter calendar

2) Detailed COMT checklist planner

Chapter Annual Planning Report

Chapter Name: Southwest Chapter
Chapter Year: 2022-2023

Chapter goals for this chapter year

Select 1 – 3 goals your chapter will focus on this year.
- Working with Students members
- Conduct a PDC or other training options
- Recognize members
- Contact members who are not attending meetings for input
- Update website - communicate with members
- More member involvement

1. Conduct a PDC and increase attendance from prior years
   *Goal: Obtain over 150 actual attendees for the PDC (not counting sponsors/speakers/etc.)

2. Update website regularly with photographs, event information, etc. to communicate with members
   *Goal: Ensure website is updated at least monthly with meeting/event announcements, photographs, and other media.

3. More member involvement and participation in events/meeting
   *Goal: Obtain at least 25 participants at each meeting, whether in-person or virtual

Working together for a safer, stronger future. | www.assp.org

ASSP Chapter Resources

People	Tools	Processes
- RVP - Area Directors - Executive Committee - Other Chapter Presidents - Society Staff	- Community Leader Resources - COMT - COMT Tracker - Google Drives - Society Emails - Survey Tools - ASSP Community	- Operational Plans - Succession Planning - Nominations and Elections - Transition Meetings

Regional Updates

Region III Professional Development Conf

2025 ASSP Region III
Professional Development Conference

September 22 - September 24, 2025
Hard Rock Hotel And Casino
Tulsa, Oklahoma

REGION III
AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

For more information and to register: https://regionthreepdc.com/

Region III Operating Committee (ROC) Meeting

- Sunday, September 21^{st,} 2025 in Tulsa, OK

- Please arrive by Saturday, September 20th, 2025

- Please be ready to report out to the ROC on your Chapter – template for report to be sent out prior.

Region III Student Leadership Conference & Golf Tournament

The Future of Region III

Areas of Focus this Term

- Adding two more (virtual) ROC meetings = makes 4 total

- Hosting two Region III virtual Town Hall meetings

- Social media collaboration to reach broader audiences

- Greater cross-collaboration amongst Chapters and across the Region for meetings, events, initiatives, etc.

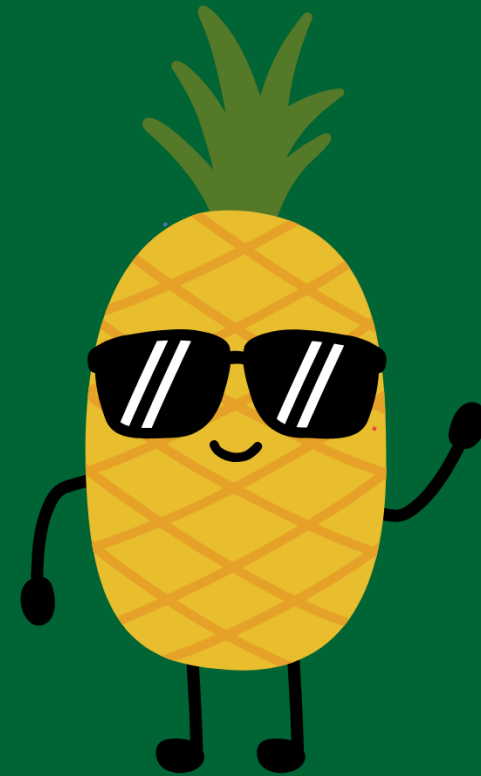- Including VPs, as well as Presidents, in all meetings & trainings

ARVP Initiatives

2026 Region III PDC Venue

Action Items

Action Items

1) Meet with your Executive Committee Members:
    - Host your Chapter's EC Annual Planning Meeting
    - Brainstorm on activities and events for this year
    - Fill out the Annual Chapter Operational Plan
    - **Upload it into the COMT by August 15th, 2025**

2) Get your calendar set up!

3) Instruct each one of your officers to take their required Role Training in the Community Leader Resources

4) Update your Chapter Webpages:
    - Start with your Chapter's Homepage and Officer pages
        - Request and post your Executive Committee's professional headshots

5) Update your ASSP account to reflect your current title & headshot

6) Stay connected on Social Media

Stay Connected

ASSP Region III

- **Website: www.region3.ASSP.org/**
- **LinkedIn: https://www.linkedin.com/in/region-iii-assp-647657250**
- **Facebook: www.facebook/ASSPregion3/**

ASSP

- **Website: www.ASSP.org**
- **LinkedIn: www.linkedin.com/company/57968**
- **Facebook: www.facebook/ASSPSafety/**

I Have Concepts of a Plan...

Any Questions?